



*** INTERNSHIP ANNOUNCEMENT ***

Job Title:

Youth Advisor

Company Information:

Partners is a nonprofit agency that empowers youth and community members to achieve their full potential through mentoring, prevention education, and strategic partnership.

General Job Description:

The Youth Advisor will be responsible for:

- providing youth perspective and recommendations on program and activity implementation, policy, and processes
- serve on community-wide coalitions
- assist with the development of social media and print materials

There will be strong support and training from staff to develop skills and build confidence in a professional environment. This is a 3-month part time position (July-September 2021), 5-7 hours per week; Stipend: \$1,000

Minimum Requirements:

Applicants must be between the ages of 16-18 and have three references. Computer and communication skills are essential.

Deadline:

June 21, 2021

**Submit Completed
Application & Resume to:**

kchu@poweredbypartners.org

- OR -

**Partners
Attn: Human Resources
530 S. College Ave., Unit 1
Fort Collins, CO 80524**

Partners Equity and Inclusion Statement

We treat all people with dignity and respect, regardless of race, religion, gender identity, disability, sexual orientation, nationality, country of origin, or belief system. We, along with a growing collective of nonprofits in the community, are committed to making northern Colorado a great place to live for everyone. We will continue to advocate for, and provide quality services to all who need them.



Application for Internship

Full Name:

Current Address:

Phone Number(s):

Email Address:

Position Applying for:

Availability date to begin work:

Are you available for 5-7 hours per week from July 2021 – September 2021?: Yes No

How did you hear about this position?

Educational Information:

| Type of School | Name of School | Location (City/State) | Number of Years | Other Relevant Information |
|----------------|----------------|-----------------------|-----------------|----------------------------|
| High School | | | | |
| Other | | | | |

Employment Background: please list any prior work or volunteer experience

| Name and Address of Employer | Most Recent Role/Title | Name and Phone Number of Supervisor | Dates of Employment |
|------------------------------|------------------------|-------------------------------------|---------------------|
| | | | |
| | | | |
| | | | |

May we contact your current employer/volunteer supervisor? Yes No

Other:

Do you have reliable transportation to and from the work location? Yes No

Have you ever been convicted of a crime? Yes No

If yes, please explain (number of convictions/type/how long ago/sentence imposed/any other details).

Briefly describe why you are interested in this position and what you hope to gain from the experience:

Briefly describe how your skills will benefit Partners:

Please share anything else you'd like the hiring committee to know:

Please list three references:

| First and Last Name | Relationship | Time Known | Phone Number | Email Address |
|----------------------------|---------------------|-------------------|---------------------|----------------------|
| | | | | |
| | | | | |
| | | | | |

Application Waiver:

In exchange for consideration of my application I acknowledge that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements, and the like as they may exist from time to time, or other Partners practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Partners Mentoring Youth, or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by the Executive Director. Both the undersigned and Partners may end the employment relationship at any time, without specified notice or reason. If employed, I understand that Partners may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice. I hereby give Partners permission to contact schools, previous employers (unless otherwise indicated), references, and others, and hereby release Partners from any liability as a result of such contact.

I understand that, in connection with the routine processing of your employment application, Partners may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics, and mode of living. Upon written request from me, Partners, will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act. I also understand that as a condition of unemployment, Partners conducts pre-employment background checks on all applicants who accept an offer of employment. Background checks may include fingerprinting, criminal record check, sex offender registry and driving record. A conviction of a criminal offense will not automatically disqualify an applicant from employment. The record will be evaluated in the context of the specific position for which the application is submitted.

Signature: _____

Date: _____

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